



CUPE LOCAL 3906

CANADIAN UNION OF PUBLIC EMPLOYEES - MCMASTER ACADEMIC & RESIDENCE WORKERS

Tel: 905-525-9140 ext. 24003 Fax: 905-525-3837 Email: staff@cupe3906.org
McMaster University, Kenneth Taylor Hall B111, 1280 Main St W, Hamilton, ON, L8S 4M4

General Membership Meeting Agenda

DATE: November 21, 2024

TIME: 2:00 PM

Executive Committee

President:	Mason Fitzpatrick (he/him)
Vice President:	Rand Clayton (they/them)
Vice President External:	Oluwadamilola Babatunde (she/her)
Secretary Treasurer:	Saba Khorasani (she/her)
Recording Secretary:	Bonnie Evans (she/her)
Lead Steward, Unit 1:	Rebecca DeWael (she/her)
Lead Steward, Unit 2:	Dr. Hamed Afshari (he/him)
Lead Steward, Unit 3:	Dr. Bitra Pourhabari (she/her)
Lead Steward, Unit 4:	Caleb Smolenaars (they/them)
Health and Safety Officer:	Vacant
Benefits & Advocacy Officer:	Dr. Kyle Morrison (he/him)
Equity Officer:	Oluwakorede (Korede) Ologun (he/him)
International Officer:	Kusum Bhatta (she/her)
Undergraduate Officer:	Elissa Cunningham (she/her)

Committee & Working Group Chairs

PAC Chair:	Vacant
Contract Action Committee:	Rand Clayton
Women and Gender Rights Committee:	Kusum Bhatta and Niki Sadat Afjeh
Indigenous Solidarity:	Emily Howse-Hackl
Prisoner Solidarity:	Sonia Hill and Patricia Mills
Communications Committee:	Jeffrey Arcand
Ouwcc:	Kyle Morrison

Trustees

exp. Fall 2024 audit: Walter Cristofoli (he/him)
exp. Fall 2025 audit: Zahra Tootonsab (she/her)
exp. Fall 2026 audit: Stanley Ho (he/him)

Staff

Staff Representatives: Brad Walchuk (he/him) and Mary Ellen Campbell (she/her)
Administrative Coordinator: Francesca Brugnano (she/her)



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Regrets: Jeff Arcand

Agenda

- 1. Roll Call of Officers**
- 2. Land Acknowledgement Reading of the Equity Statement**
- 3. Introductions**
- 4. Approval of the Agenda**
- 5. Reading & Approval of Previous Minutes**
- 6. Matters Arising from Previous Minutes**
- 7. Secretary-Treasurer's Report (Saba)**
- 8. Communications and Bills**
- 9. Executive Committee Report**
- 10. Reports of committees and delegates**
 - a. Steward Networks (**Chaired by: Rebecca, Hamed, Bitu, and Caleb**)
 - b. LMC
 - c. Bylaws (**Chaired by: Korede**)
 - d. Committee Updates
 - i. Equity Action Committee (**Chaired by: Korede**)
 - ii. International Committee (**Chaired by: Kusum**)
 - iii. Communications Committee (**Chaired by: Jeff**)
 - iv. Women and Gender Rights Committee (**Co-Chaired by: Kusum & Niki Sadat Afjeh**)
 - v. Indigenous Solidarity Working Group (ISWG) (**Chaired by: Emily Howse-Hackl**)
 - vi. Health and Safety committee (**Chaired by: n/a**)
 - vii. Political Action Committee (PAC) (**Chaired by: n/a**)
 - viii. Prisoners Solidarity Working Group (**Chaired by: Sonia Hill and Patricia Mills**)
 - ix. Contract Action Committee (**Chaired by: Rand**)
 - x. Unit 2 Bargaining Committee
 - xi. Unit 4 Bargaining Committee
 - xii. Hamilton & District Labour Council (HDLC)
 - xiii. Ontario University Workers Coordinating Committee (OUWCC) (**Chaired by: Kyle**)
 - xiv. CUPE Council
- 11. Nomination, elections, or installations**



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- a. Health and Safety Officer
 - i. Nominations
 - 1. Vanessa Leece (nominated by Caleb S)
 - 2. Mitchell Lupa (self nomination)
 - ii. Election forum and Q&A
 - iii. SGMM
- b. OUWCC February Conference Delegates

12. Unfinished (old) business

13. New business

- a. Notice of proposed bylaws changes
- b. Call for Equity Action Committee Members (Korede)
- c. I (Kyle Morrison) move that the local donate \$500 to CUPE 831 (City of Brampton) strike funds.
- d. I (Bonnie Evans) move that the local donate \$1,000 toward legal fees for the family of Erixon Kabera.
- e. I (Rebecca DeWael) move that we spend up to \$100 on coffee and treats for the Unit 1 Stewards' Council Meeting on November 27th.
- f. I (Bita Pourhabari) move to approve the budget of up to \$1,350 CAD for the End-of-Year Postdoc Lunch, including catering and non-alcoholic drinks.
- g. I (Saba Khorasani) propose a motion to adjust the cost line for printing and reproduction in the Office Supplies & Admin section to \$10,000, in order to better reflect the actual expenditures.
- h. I (Ila McPhail-Kitchen) move that the membership give consent for the Prisoner Solidarity Working Group to spend an additional \$500 of their budget beyond the \$500 they have already allocated for the group's Prisoner Letter Writing night.

14. Other business

15. Good of the Union

16. Adjournment

Proposal for End-of-Term Postdoc Lunch Gathering

Proposed by: Bitu Pourbahari-lead steward unit 3

Objective:

Organize an end-of-term lunch for postdocs at Phoenix Craft House, providing an opportunity to network, socialize, and strengthen the postdoc community at McMaster University. This will be the first postdoc gathering in over a year, offering a valuable chance for postdocs to connect, as few events specifically bring them together across the university.

Date & Location:

- **Location:** Phoenix Craft House & Grill, McMaster University
- **Date:** December 13, 2024
- **Time:** 12:00 PM – 2:00 PM

Target Audience:

Postdoctoral researchers across McMaster University.

Expected Attendance:

Approximately 40 postdocs, ensuring an engaging and interactive environment for networking and socializing.

Menu & Catering Details:

- **Cost per person:** 30 CAD (for a set menu or a selection of platters).
- **Total food cost for 40 people:** 30 CAD x 40 = 1,200 CAD
- **Platters:** A selection of platters will be provided to accommodate various dietary needs (vegetarian, vegan, gluten-free, etc.).
- **Platter arrangement:** Platters will be distributed to allow postdocs to sample from multiple options, ensuring a variety of food choices.

Budget Breakdown:

- **Food cost (30 CAD per person):** 30 x 40 = 1,200 CAD
- **Tax on food (13%):** 1,200 CAD x 0.13 = 156 CAD
- **Total cost (food + tax):**
1,200 + 156 = **1,356 CAD**

Event Goals:

- **Networking:** Provide an informal space for postdocs from various disciplines to meet, share experiences, and form lasting connections.
- **Community Building:** Strengthen postdoc collaboration, support, and networks across departments.

- **Celebration:** Celebrate the end of the academic term, recognizing the contributions and achievements of postdocs in a fun and relaxed environment.

Event Promotion:

Invitations will be sent to all postdocs via email with event details, RSVP instructions, and dietary preferences.