CUPE LOCAL 3906

CANADIAN UNION OF PUBLIC EMPLOYEES - MCMASTER ACADEMIC & RESIDENCE WORKERS

Tel: 905-525-9140 ext. 24003 **Fax:** 905-525-3837 **Email:** staff@cupe3906.org
McMaster University, Kenneth Taylor Hall B111, 1280 Main St W, Hamilton, ON, L8S 4M4

General Membership Meeting Agenda
Date: October 22nd, 2026
Time: 1:00 pm

Executive Committee

President:	Kusum Bhatta (she/her)
Vice President:	Asim Abbas (he/him)
Vice President External:	Albert Ashong (he/him)
Secretary Treasurer:	Shivam Gupta (he/him)
Recording Secretary:	Zeeshan Ul Haq (he/him)
Lead Steward, Unit 1:	Simran (she/her)
Lead Steward, Unit 2:	Dr. Hamed Afshari (he/him)
Lead Steward, Unit 3:	Dr. Ketan Ajay (he/him)
Lead Steward, Unit 4:	Arham Ali (he/him)
Health and Safety Officer:	Mahnaz Tajik (she/her)
Benefits & Advocacy Officer:	Nancy Kansal (she/her)
Equity Officer:	Yuly Wu (she/her)
International Officer:	Md. Masuduzzaman (he/him)
Undergraduate Officer :	Nabil Rajput (he/him)

Committee & Working Group Chairs

PAC Chair:	Asim Abbas
Contract Action Committee:	Caleb Smolenaars
Indigenous Solidarity:	Emily Howse-Hackl and Ayra Thomas
Communications Committee:	Caleb Smolenaars
Prisoners Solidarity:	Sonia Hill and Patricia Mills
Women and Gender Rights Committee:	Kusum Bhatta
Palestine Solidarity:	Naila Bounefissa
OUWCC:	Kyle Morrison

Trustees

exp. Fall 2026 audit: Camden Church

exp. Fall 2027 audit: Kyle Morrison

exp. Fall 2028 audit: Maxwell Altman

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Staff
Staff Representative: Brad Walchuk (he/him)
Staff Representative: Mary Ellen Campbell (she/her)
Administrator Coordinator: Francesca Brugnano (she/her)

Agenda

1. **Roll Call of Officers**
2. **Land Acknowledgement**
3. **Reading of the Equity Statement**
4. **Approval of the Agenda**
5. **Reading & Approval of Previous Minutes**
6. **Matters Arising from Previous Minutes**
7. **Secretary-Treasurer's Report**
8. **Communications and Bills**
9. **Executive Committee Report :** can be found on GMM website, addressed in GMM only if necessary: https://cupe3906.org/gmm-materials/
10. **Reports of committees and delegates - *if applicable***
    i. Stewards Network (Chaired by: Simran, Hamed Afshari, Ketan Ajay, and Arham Ali)
    ii. LMC
    iii. PAC (Co-Chaired by: Asim Abbas and Dee Rooke)
    iv. Bylaws Committee (Chaired by: Kusum)
    v. Equity Action Committee (Chaired by: Yuly Wu)
    vi. International Committee (Chaired by: Md. Masuduzzaman)
    vii. Communications Committee (Chaired by: Caleb Smolenaars)
    viii. Women and Gender Rights Committee (Chaired by: Kusum Bhatta)
    ix. Indigenous Solidarity Working Group (ISWG) (Co-Chaired by Emily Howse-Hackl/Ayra Thomas))
    x. Contract Action Committee (Chaired by: Rand Clayton and Caleb Smolenaars)
    xi. Health & Safety Committee (Chaired by: Mahnaz Tajik)
    xii. Benefits Committee (Chaired by: Nancy Kansal)
    xiii. Prison Solidarity Working Group (PSWG) (Chaired by: Sonia Hill and Patricia Mills)
    xiv. Hamilton & District Labour Council (HDLC)
    xv. OUWCC (rep: Kyle Morrison)
    xvi. CUPE Council
11. **Nomination, elections, or installations**

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    1. LAH Steward (Unit 4) (1) (Mary Ellen)
    2. Young Ontario Worker Conference 2026 (2 Delegates)
12. **Unfinished (old) business**
13. **New business**
14. **Other business**
    1. HDCC General Membership Meeting
    2. TA Fall 2026 Orientation Expense Report
    3. Unit 1 and Unit 3 bargaining (Brad)
    4. October Unit 1 member drop-in meeting/chat, Thursday, October 29, 2026 at 3:00 PM for all new and returning Unit 1 members (location TBA, but Simran should know by tomorrow) (SS)
    5. Update to breakdown of per diems (Appendix 1)
15. **Good of the Union**
16. **Adjournment**

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Appendix 1

The Local policy is designed to cover meal expenses at an amount equivalent to the CUPE National rate, but, unlike the National policy, is broken down over three meals. With the $112 per diem allowance, meals are broken down as follows:
o $27 for breakfast
o $34 for lunch
o $51 for dinner.

A per diem is calculated for the full $112 on a day when someone approved to attend business needs to purchase three meals. If, however, one meal was provided (ie/ lunch), that person must subtract that amount (ie/ $34) from the day in question. A partial day (ie/ the final day) would include only those meals that the member needed to purchase (ie/ being home by 3 pm on the last deal likely means a dinner was not necessary).

If three meals are provided, a member on approved business may then claim only up to $15 for incidental snacks to allow flexibility in timing of when they eat. Receipts are not required for the per diem.

The daily per diem rate (currently $112) currently reflects the CUPE National rate. If increases to the CUPE National per diem rate are made, Local 3906 will increase to the same amount and the executive committee will determine a revised per meal breakdown.

In the event that a member has a dietary restriction or a religious or cultural practice that might deviate from a typical breakfast-lunch-dinner breakdown, they should inform the treasurer who can arrange a more inclusive breakdown, but in an amount that will not exceed the daily maximum allowance.